

Clackamas Community College

Online Course/Outline Submission System

Section #1 General Course Information**Department:**Education, Human Services & Criminal Justice**Submitter**

First Name: Yvonne

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Course Prefix and Number:EM - 209

Credits:1**Contact hours**

Lecture (# of hours): 10

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 10

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title:Continuity of Operations (COOP) III**Course Description:**

This course will assist Federal, State, Territorial, Local and Tribal levels of personnel working in the field of continuity to ensure the continuity of essential operations during and following a significant disruption to normal operations and reconstitution. The course will follow the Federal Continuity Directive (FCD) 1, which directs the Federal executive branch departments and agencies to offer guidance for non-federal agencies in developing COOP plans and programs. This will provide students with the tools and hands-on experience necessary to improve Continuity of Operations (COOP) plans.

Type of Course:Career Technical Preparatory**Reason for the new course:**

This course reflects current FEMA standards.

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

Yes

Name of degree(s) and/or certificate(s):AAS Emergency Management

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

No

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit:Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

No

Will this course appear in the schedule?

No

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. identify mission essential functions and supporting activities,
2. recognize factors that affect plan maintenance and distribution strategies using best practices,
3. develop a strategy to create a continuity plan using available requirements, guidance, and tools;
4. explain the four phases of continuity and relate their application to the continuity planning process of individual organizations.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Continuity of Operations (COOP) Overview.
2. Federal Continuity Directive (FDC) 1.
3. Four phases of continuity.
4. Identifying essential functions and activities.
5. Best Practices for COOP plans.
6. Key elements of COOP plans.

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course:0%

First term to be offered:

Next available term after approval

:
